

SOCIAL SCIENCES HUMANITIES AND ARTS NEW INSTRUCTOR ORIENTATION

Academic Integrity, Student Misconduct and Instructor Interaction



Presented by: The UC Merced Office of Student Rights and Responsibilities

OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES (OSRR)

- ▶ Adjudicate academic and social/behavioral misconduct
- ▶ Provide consultation and support
- ▶ Integrity education
- ▶ Student grievances
- ▶ Policy review and development
- ▶ Mediation and Conflict Resolution
- ▶ Utilize Restorative Practices

OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES STAFF

- ▶ Le'Trice Curl, Associate Dean of Students, Office of Student Rights and Responsibilities
- ▶ Doug Zuidema, Assistant Director, Conduct and Integrity Programs, Office of Student Rights and Responsibilities
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ACADEMIC MISCONDUCT VIOLATIONS

- ▶ Cheating
- ▶ Plagiarism
- ▶ Falsified information
- ▶ Collusion
- ▶ Unauthorized collaboration
- ▶ Re-using work without permission
- ▶ Unfair or disruptive conduct are also examples of academic misconduct and violations of the Academic Honesty Policy

WHAT ARE SOME TRICKS STUDENTS MAY USE TO CHEAT?

- ▶ Online Resources such as Chegg.com. and CourseHero
- ▶ Having another student take an exam in their place
- ▶ “Can I go to the bathroom?” – having a book or notes in the bathroom
- ▶ Notes written in Green/Blue books that they bring in for the exam
- ▶ Clickers – students who don’t attend class give their clicker to other students to receive participation credit without being there
- ▶ Sending/receiving test answers via text message to/from other students. Using multiple devices at once
- ▶ Google/Internet searching for answers
- ▶ Programming formulas or answers into calculators
- ▶ Crib notes or cheat sheets
- ▶ Buying papers from a paper mill
- ▶ Entering the class early and writing notes on desktops
- ▶ Writing notes on body – palm, between fingers, forearms, thighs, legs, etc.
- ▶ Notes on the label of gum, candy or sports drink bottles
- ▶ Smart watches (sending texts or an app.)
- ▶ Taking photos of exams w/phone and sharing with friends
- ▶ Submitting a “bad file” to instructor to buy more time to submit
- ▶ Wearing sunglasses to make it harder to detect cheating during an exam

INSTRUCTOR ACTION FOR ACADEMIC MISCONDUCT

- ▶ Assigning a failing grade for the course
- ▶ Assigning a failing or zero grade for the piece of work
- ▶ Assignment of additional work or re-examination
- ▶ Lowering the grade for the specific piece of work
- ▶ Complete Faculty Report Form For Academically Related Misconduct and submit form and all supporting documentation to Student Rights and Responsibilities and the Dean's Office for your school.

INSTRUCTOR ACTION FOR ACADEMIC MISCONDUCT

- ▶ Make academic determination as to what action will be taken (e.g. zero for assignment, retest, etc)
- ▶ Meet with student to hear their side of story and review situation
- ▶ Document all conversations and communications
- ▶ Fill out and submit Faculty Report Form for Academically Related Misconduct, attach all supporting documentation and ALWAYS send to OSRR and the Dean's office
- ▶ If you have questions, please contact us

TIPS TO DECREASE ACADEMIC MISCONDUCT

Basic misconduct issues and avoidance procedures:

- ▶ Syllabus – review academic integrity expectations in this document on day one
- ▶ In class reminders, test day reminders, new assignment reminders
- ▶ Review and define collaboration – clarify before each assignment
- ▶ Explain the impact of cheating, helping student's see the bigger picture impacts
- ▶ Academic honesty pledge or statement on exam

RED FOLDER AND PACKET REVIEW

- ▶ SRT Sheet: See Something, Say Something, Do Something
- ▶ Assisting Students in Distress
- ▶ Student Response Team (SRT)
- ▶ [Report.ucmerced.edu](https://report.ucmerced.edu) (click tab for red folder)

INSTRUCTOR RESOURCES

- ▶ All instructor resources available at Studentconduct.ucmerced.edu (Resources tab)
- ▶ What Faculty Need to Know About Student Conduct
- ▶ UCM Academic Honesty Policy
- ▶ Integrity: An Essential Piece of the Puzzle
- ▶ Faculty Report Form For Academically Related Misconduct
- ▶ An Instructor's Guide to Preventing, Controlling, and Reporting Plagiarism
- ▶ Creating a Climate of Academic Integrity: Tips to Prevent Cheating
- ▶ Collaboration: When You Can and When You Can't Work With Others
- ▶ Establishing Classroom Etiquette and Dealing With Disruption

THE OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES IS HERE TO SUPPORT YOU

- ▶ Location: Granite Pass 167
- ▶ Office Phone: (209) 228-0069
- ▶ Email: Studentconduct@ucmerced.edu
- ▶ Webpage: Studentconduct.ucmerced.edu
- ▶ OSRR Staff:
 - ▶ Le'Trice Curl, Doug Zuidema and Vanessa Hauser



QUESTIONS?

